

Illinois Valley Regional Dispatch Board
LaSalle, Peru, Oglesby & Mendota ETSBs
Meeting Summary
July 26, 2022

CALL TO ORDER

The meeting was held Tuesday, July 26, 2022 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Kellen called the meeting to order at 10:06 a.m.

ROLL CALL

Voting & Quorum Members Present: Jeff Grove, Joe Hogan, Jerry Janick, Jeff King, Jason Quinn, Dominic Rivara, Dennis Rutishauser, Chairman Greg Kellen. Absent: Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Brian Fisher, Doug Hayse, Ken Kolowski, Vice Chairman Popurella.

Non-Voting Members Present: City of Spring Valley

A quorum was not present for the meeting. Due to lack of quorum, board members proceeded with general discussion.

MINUTES

Chairman Kellen presented the minutes of the IVRD meeting of May 31, 2022.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

Jeff Grove announced the retirement of LaSalle Police Sergeant Jason Quinn whose last day will be August 12th. Board members congratulated Sergeant Quinn on his pending retirement and expressed gratitude for his service. LaSalle Police Chief Mike Smudzinski will serve as the new IVRD board member from LaSalle.

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

None

LAW ENFORCEMENT OPERATIONS COMMITTEE

None

BUILDING & GROUNDS COMMITTEE

None

LABOR MANAGEMENT COMMITTEE

None

EXECUTIVE DIRECTOR REPORT

Executive Director Miller-Guss provided the following report:

- **New Center:** The move into the remodeled building is complete. Everyone is very happy with the new quarters. The workspace is remarkably quiet, which makes for a good dispatching environment. The generator has been delivered. Jeff King noted the initial cutover took place yesterday. Executive Director Miller-Guss said Jim Fayerherm will be back to work on the cutover from the old generator to the new generator.
- **ProQA:** All agreements have been signed. The total came to \$112,860.00, which was less than the originally planned. Brownlee's cost to build the interface between ProQA and the CAD system will not exceed \$5,000.00 with a \$2,500.00 per year maintenance fee. An initial onboarding meeting with the company took place virtually last week. Law Enforcement agencies, Fire departments and Ambulance

Services have been contacted to provide additional onboarding information. Training will take place over the course of 4-5 months.

- **New Employees:** The new employees are moving through training very well. Training officers are providing good feedback. IVRD is fully staffed
- **Uniforms:** Uniforms have arrived and will be implemented on or around August 9th. Uniforms include polo shirts with the IVRD logo and TC name and title, which will be paired with the TC's choice of black pants and solid black shoes. Jackets are embroidered with the same information.
- **MABAS Training:** Several TC's are set to attend a training, which will help in preparation for IVRD's upcoming hosting of a MABAS training.
- **IL-TERT:** There is an upcoming class at IVCC.
- **IPSTA Conference:** There is an upcoming conference in October. Several TC's will attend with the Executive Director.
- **LEADS Training:** Transition is underway.

CHAIRMAN'S REPORT

None.

REPORTS

FINANCIAL REPORTS

Chairman Kellen presented the July financial report which will be approved and placed on file at the August meeting.

OLD BUSINESS

An update on financial and human resource services will be provided at the August meeting.

NEW BUSINESS

Executive Director Miller-Guss stated he has been conducting a review of IVRD policies. The IVRD Employee Manual was last updated in 2018. Executive Director Miller-Guss and IVRD Attorney Tom Melody found a few items that needed updating in the manual regarding Non-Harassment Policy, Holidays, Sick Leave, Funeral Leave and Military Leave. A detailed email reviewing updates was sent to the Labor Committee, and the draft manual with highlighted changes was emailed to the full board. The updates will be approved at the August meeting.

RESOLUTIONS & ORDINANCES

None

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will take place at 10:00 a.m., Tuesday, August 30, 2022.

ADJOURNMENT

The meeting adjourned at 10:20 a.m.