

Illinois Valley Regional Dispatch Board
LaSalle, Peru, Oglesby & Mendota ETSBs
Meeting Minutes
June 28, 2022

CALL TO ORDER

The meeting was held Tuesday, June 28, 2022 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Kellen called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present: Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Brian Fisher, Joe Hogan, Jason Quinn, Dominic Rivara, Vice Chairman Ron Popurella, Chairman Greg Kellen. Absent: Jeff Grove, Doug Hayse, Jerry Janick, Jeff King, Ken Kolowski, Dennis Rutishauser.

Non-Voting Members Present: City of Spring Valley, Utica Community Fire Protection District

MINUTES

Chairman Kellen presented the minutes of the IVRD meeting of May 31, 2022. Jason Curran made a motion the minutes be received and placed on file. Jason Quinn seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

None

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

Meeting to be scheduled.

LAW ENFORCEMENT OPERATIONS COMMITTEE

None

BUILDING & GROUNDS COMMITTEE

Doug Bernabei reported the building is ready to go except for the generator. Executive Director Brandon Miller-Guss reported an estimated July 14th ship date for the generator with installation complete approximately 5-6 weeks after shipping. The goal is to have a minimum of one console on the Peru Fire Department generator until the IVRD generator is installed in order for the TC's to move into the remodeled building. Jim Fayerherm performed testing and is comfortable moving forward. The Peru Electric Department has been very supportive through the transition.

LABOR MANAGEMENT COMMITTEE

None

EXECUTIVE DIRECTOR REPORT

Executive Director Miller-Guss provided the following report:

- **IL-TERT:** The application was approved and IVRD is now an active member. IVRD will host an upcoming IL-TERT training.
- **Employment:** One full-time and two part-time employees have started; training is going well.
- **Training Officers:** TC's Hunter, Charles, Dean and Simpson are serving as training officers.
- **Training:** Provided a training overview. Trainor and Trainee expectations have been established.
- **Geography Training:** A geography training will be conducted where TC's ride along with an officer.
- **Connecting Point Security Audit:** Overall IVRD's security audit went very well and a few items will be addressed.

- **Administrative Phones:** Will verify if the phone system is being updated.
- **Cyber Security Training:** Employee training options are being explored. One program option is approximately \$60.00/year.
- **Moving Date:** Tentatively scheduled for July 12th. Meetings are taking place with all vendors to prepare and stage.
- **Aiphones:** Intercom phones have been installed. Other cities interested can integrate with the IVRD system once the Peru and IVRD Aiphone systems are ready to go.
- **Open House:** If the moving date is July 12th, a board open house may take place on July 13th.
- **State 911:** IVRD's plan has been discussed with Cindy at the state and everything so far is ok.
- **LEADS Training:** IVRD will host an upcoming LEADS training.
- **MABAS Training:** IVRD will host an upcoming MABAS training.
- **Sewer Issues:** the IVRD building has had some sewer problems which the city of Peru will attempt to work through by flushing once a month or through discussion with the city engineer if the flushing does not correct the issue.

Spring Valley Police Chief Adam Curran reported transitioning over to LEADS with the help of Lee at Connecting Point. Everything has been running for about 3 weeks with no issues. The cost was about \$700.00 from Connecting Point but will save the city about \$4,000.00 per year. Chief Curran will share a list of items Lee worked on for the transition.

CHAIRMAN'S REPORT

None.

REPORTS

FINANCIAL REPORTS

Doug Bernabei reported Justin Miller will add a receivable for Peru's portion of the renovation.

Chairman Kellen presented and reviewed the May and June financial reports. Dominic Rivara made a motion to receive and place the May and June financial reports on file and to approve and pay bills in the usual manner. John Duncan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Fisher, Hogan, Quinn, Rivara, Popurella and Kellen voting aye; Grove, Hayse, Janick, King, Kolowski and Rutishauser absent; motion carried.

OLD BUSINESS

Doug Bernabei reported the majority of human resource related matters have been taken over by Executive Director Miller-Guss. The thought is to have Executive Director Miller-Guss work with Justin Miller on transitioning to Nationwide for the retirement savings plan. Board members were agreeable to the move to Nationwide.

Doug Bernabei reported the city engineer hired the architect BCA to create a rendering of the IVRD building to tie into the Peru Fire Department. Updates will be provided as they are available.

Executive Director Miller-Guss reinitiated discussion of the ProQA Call Handling Software. Brownlee said he could build the interface between ProQA and the CAD system for not more than \$5,000.00 with a \$2,500.00 per year maintenance fee. Utica Fire Chief Ben Brown stated ProQA is a fantastic system for TC's and drastically improves Fire/EMS response, providing an example of the type of recommendations/prompts the system provides. Doug Bernabei reported receiving an email stating Powerphone will no longer update/provide support for some system aspects. Chairman Kellen said he was apprehensive based on the cost of ProQA but has spoken to a frontline user who indicated they could not imagine taking calls without the ProQA system, adding it is probably the most instrumental piece of equipment for a 911 center. ProQA for Police, Fire and EMS is roughly \$120,000.00 including training with a maintenance fee of roughly \$14,000.00 per year, plus the \$5,000.00 to build the interface between the CAD system and ProQA. Executive Director Miller-Guss stated he feels it is the biggest priority as far as IVRD equipment. Executive Director Miller-Guss said he will inquire if other cities could potentially purchase and integrate into IVRD and/or purchase on their own. John Duncan inquired if there are other capital purchases coming down the line and if ProQA is the most important piece of capital investment right now. Board members conducted general discussion of the ProQA program, financing and tweaking the budget.

Ron Popurella made a motion to purchase the ProQA software. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Fisher, Hogan, Quinn, Rivara, Popurella and Kellen voting aye; Grove, Hayse, Janick, King, Kolowski and Rutishauser absent; motion carried.

NEW BUSINESS

Joe Hogan made a motion to table the budget until the July meeting to tweak the budget numbers for the purchase of the ProQA Call Handling System. Jason Quinn seconded the motion. All in favor; motion carried.

Ron Popurella made a motion to approve the FY2022 Audit engagement with Hopkins & Associates for \$4,000.00. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Fisher, Hogan, Quinn, Rivara, Popurella and Kellen voting aye; Grove, Hayse, Janick, King, Kolowski and Rutishauser absent; motion carried.

Doug Bernabei initiated discussion of a donation to the Morrison Fire Department or other suggested organization in memory of Chief Jeff King's father who recently passed. Executive Director Miller-Guss will coordinate the donation.

RESOLUTIONS & ORDINANCES

None

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will take place at 10:00 a.m., Tuesday, July 26, 2022.

ADJOURNMENT

Dominic Rivara made a motion to adjourn the meeting. Jason Curran seconded the motion. All in favor; motion carried. The meeting adjourned at 11:35 a.m.